

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

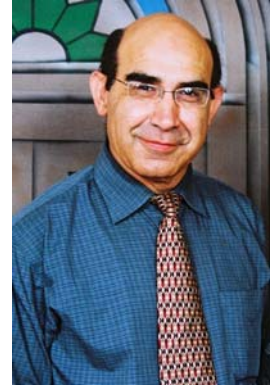
Proposal for a Private (Islamic) Elementary School in Markham, Ontario under the management of Care Canada Enterprise



Prepared by:
Dr. Wasi Khan (PhD)

Dear Shaikh, Assalamualaikum warahmatullahi wabarakatuh

"It is my pleasure to present to you a proposal for an Islamic school in the vicinity of Toronto. There are well over 1 Million Muslims in this region and as our children are brought up, it is very important to keep them close to the 'deen'. An Islamic school and education is of utmost important in this region. Inshallah, with the help of dedicated and professional Muslims here, we hope to make this is a possibility and appreciate anything you can do for us. Jazak-Allah."



Sincerely,

A handwritten signature in black ink, appearing to read 'W. Khan'.

Dr. Wasi Khan (PhD)

TABLE OF CONTENTS:

INTRO:	3
BACKGROUND:	3
POPULATION OF MUSLIM KIDS IN TORONTO	3
PROPOSAL:	3
SCHOOL BUILDING.....	3
CURRICULUM.....	3
ZUHR, ASR, AND JUMMAA PRAYERS:.....	3
CODE OF RESPONSIBILITY AND BEHAVIOR:	4
FACULTY	4
LOGISTICS:.....	4
Administrative Staff:.....	4
Janitorial staff:.....	4
Transportation:	4
Tuition Fee:.....	4
Registration Fee:.....	4
Other Costs:	4
School Timings:.....	4
Building Requirements:	4
Funds required (Estimated Budget): To set up principal Office initially the basic furniture and equipments will be purchased. Maximum care will be taken to avoid unnecessary purchases like decorative stuff.....	6
Estimated Income:	8
Expenditure per month:.....	8

Intro:

Care Canada learning Centre (CCLC), is offering educational services since 2001 to all communities in Toronto and surrounding cities. Based on growing needs of Muslim community in Markham and Toronto, CCLC proposes to establish a private elementary school.

The mission of CCLC is help students excel in secondary school education and provide them with best knowledge in religion, science, arts, and technology under an environment that is conducive to learning and developing Islamic personality and moral values.

Background:

Population of Muslim kids in Toronto

As per information of population census conducted in 2001; the kids (age 1-16 years) population in Toronto (GTA) including surrounding cities (Mississauga, Vaughan, Richmond Hill, Markham, Brampton, and Oakville) is approx. 280,000.

Presently 14 Islamic Schools are operating in Toronto and Mississauga area. If average number of kids per school in these 14 schools is assumed as 400; then only 2% Muslim kids go to Islamic Schools. The 98% of the kids go to Public and Catholic Board Schools. This clearly suggests that there is a severe need and remarkable potential in establishing a new Private Islamic school. Moreover, the quality and standard of education in existing Islamic Schools does not match with other private schools.

Most of the Muslim parents wish to send their kids to Islamic Schools but due to economic reasons could not afford to pay high tuition fee and other expenses. CCLC suggests keeping the level of tuition fee as low as possible. Therefore, the expenses would be met partially with School's own resources and partially from donations of local and overseas donors.

Proposal:

School Building

Initially a large ware house would be rented and be converted to school with academic facilities and then efforts would be made to acquire land for construction of permanent building with all facilities.

Curriculum

The Ministry of Education, Ontario curriculum will be followed with the following Islamic Subjects and Cultural Code/Ethics.

1. Islamic Studies (Islamiyat/Deeniat)
2. Quran and Arabic Language Studies
3. Performance of Salah on regular basis
4. Recitation of Quran/Duas in Assembly
5. Observance of Islamic Cultural/Ethical Code
6. Observance of Islamic Cultural/Traditional Dress code

Zuhr, Asr, and Jummaa Prayers:

All children will be required to participate in congregation prayers during school hours and are expected to demonstrate appropriate behavior.

Code of responsibility and behavior:

All parents will be asked to sign Code of responsibility and behavior Form to achieve goals and high expectations in maintaining the Islamic values, discipline, and respect.

Faculty

To begin with fifteen to twenty teaching faculty including Computer Technology, French, and Arabic, Physical Education, and ESL teachers are required. The teacher will be hired as per Qualification Requirements of Ontario Education Boards and Ontario College Teachers Association.

Salary Range: \$3000-\$5000 per month

Logistics:

Administrative Staff: 4-5

Janitorial staff: 2 (on hourly basis)

Transportation: would be arranged through private contractor.

Tuition Fee: \$250-\$350 per month

If more than one child from the same parents/family enrolls, they will receive a discount of \$50 for each additional child.

Registration Fee: \$250-\$300 one time

Other Costs:

1. A fee of \$50.00 per year to cover the cost of supplies, consumables, and damage to Library items.
2. A one time deposit of \$40.00 refundable on leaving the school for any losses or damage to books and equipment.
3. An additional sum towards cost of activity books.

School Timings: 9:00am to 3:30 pm

Building Requirements:

Building Requirements

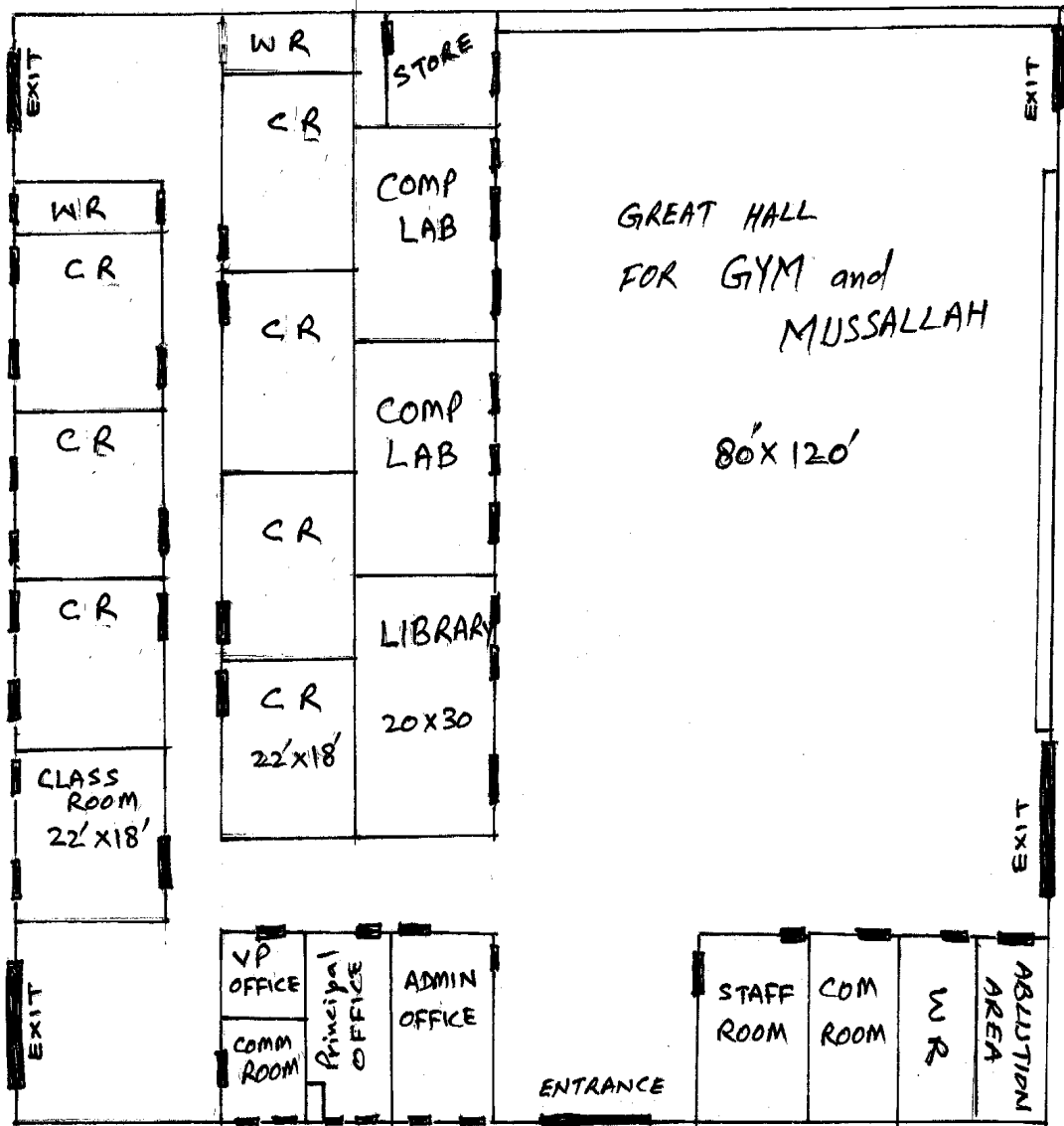
8 class rooms
1 computer lab
1 GYM
1 library
1 Common room
1 Cafeteria
1 Office
4 washrooms
Large play area

Building Floor Plan

Appendix "A"

Care Canada Elementary School

Floor Plan/Building Plan



Funds required (Estimated Budget): To set up principal Office initially the basic furniture and equipments will be purchased. Maximum care will be taken to avoid unnecessary purchases like decorative stuff.

Principal Office	
Tables	\$1,500
Chair	\$400
Stationary Racks (5)	\$700
Computers	\$2,000
Telephone	\$200
Sofa set	\$1,500
Filing Cabinet	\$600
Total	\$6,900

The funds for administrative office are also basic needs; however office supplies and stationery are required to be maintained on regular basis. The amount for office supplies would increase in future.

Administration Office	
Tables (3)	\$1,100
Chairs (8)	\$800
Stationary Racks (2)	\$300
Computer	\$3,000
Printer	\$500
Fax	\$300
Photocopier	\$3,000
Telephone	\$200
Chairs (extra) 4	\$400
Filing Cabinet (2)	\$800
Stationary	\$1,000
Total	\$11,400

The Class Room furniture and other facilities need continuous updating. Every effort will be made to meet the local standards in setting up the electronic class rooms with justified expenditure on class room technology.

Class room furniture and other facilities	
8 classes; 20 kids/class	
Desk, 160 @ \$100 each	\$16,000
Chair, 160 @ \$40 each	\$6,400
Markerboards, 10 @ \$200	\$2,000
Teacher's table 8	\$1,600
Teacher's chair 8	\$800
Book racks, 24	\$4,800
Computer 15 for lab	\$15,000
Printers	\$3,400
Wardrobe + Hanger 8	\$800

Computer tables 15	\$2,200
Computer table chairs 15, Networking	\$1,900
Gym facilities	\$5,000
Parking installation	\$3,000
Purchase of books	\$32,000
Staff room, 3 tables, 10 chairs, rack	\$3,000
Audio Visual Aids O/H projector and screen	\$4,000
Close circuit microphone Speaker	\$8,000
Decoration items, photos, Plants, flags	\$5,000
Printing materials	\$2,000
Publicity Material	\$5,000
Total	\$121,900

The budget for salaries may fluctuate due to changes in staff requirements. However, to begin with, enough funds should be available to maintain faculty and staff as per current requirement. The \$786,000 should be on hand to be able to sustain payment of salaries to teaching and non-teaching staff for a year.

Salaries: per month	
11 teachers	\$44,000
1 Phys-Ed teacher	\$3,000
1 Quran/Arabic teacher	\$2,000
1 Islamic Studies teacher	\$2,000
1 French teacher	\$3,000
1 ESL teacher	\$3,000
1 Principal	\$3,000
2 Secretaries	\$4,000
2 Cleaners	\$1,500
Total	\$65,500
Per Year	\$786,000

The budget of fixed expenses may vary after receiving actual bills from service providers. Every effort will be made to conserve utilities and save on energy and use of internet.

Fixed Expenses (per Month)	
Rent	\$13,000
Utilities (Hydro + Electric)	\$800
Phone bill	\$200
Internet	\$150
Total	\$14,150
Per Year	\$169,800

Maintenance is an ongoing task and some funds must be allocated to keep the services running. This amount may also vary once the school becomes operational and starts running as per plan and expectations.

Other Expenses (per Year)	
Building/contents insurance (yearly)	\$2,400
Accountant (yearly)	\$3,000
Maintenance (electrical + plumbing)	\$2,000
Total	\$7,400

All the amounts in various categories are based on the purchase price of the current period. If market prices of item listed vary then additional funds would be required. However, based on current estimates, a 1.1034 million Canadian Dollars are required to start this proposed School.

Forecast: Expenditure	
Total	\$1,103,400

As per estimates, approximately C\$ 1,103,400.00 equivalent to approximately SR 4, 137,750.00 are required to start a new elementary school in Markham/Toronto for Muslim community kids. This amount can only be arranged if a generous donor come forward to finance this project OR with the help of multiple donors. The administration of CCLC appeals to all Muslim community all over the world to extend their help and support to this vital project (a sadaqah-e-jaria).

Estimated Income:

If twenty kids are enrolled in each class then a total of 160 children would contribute the following amount as tuition fee.

From Tuition fee 160x \$250= \$40 000 per month
 From Registration 160x \$250= \$40 000 One time only

\$40 000/12= \$3333.00 per month from registration
 Therefore, estimated income per month \$40 000 + \$3300=\$43 300

Expenditure per month:

Once the school is established with initial capital investment, the following expenditures per month are estimated.

Rent	\$13,000
Salaries	\$65,500
Other expenses	<u>\$ 7,400</u>
Total:	<u>\$85,900</u>

It can be seen that a deficit of \$42,600 per month is anticipated in the first year of establishment. Efforts will be made to reduce this deficit by increasing income through a number of means like.

- i. Utilization of School building for community events at a reasonable service fee.
- ii. Increase of children's enrollment in subsequent years.
- iii. Job skill training workshop
- iv. Women Programs (Adult Learners)
- v. Computer Classes for unskilled members of community
- vi. Through fund raising events like workshops, seminars, special classes, and religious activities.

The donations can be wired or cheques can be deposited directly to the following bank using the complete account and address information given below.

Account Title: Care Canada Enterprise

Account number: 7933-5213733

Branch number: 03342

Institution number: 004

Bank: TD Canada Trust

Bank Address: 925 Rathburn Road East;
Mississauga, ON, L4W 4C3,
Canada

The donation cheques payable to Care Canada Enterprise can also be mailed to Administrative office address at:

7321 Victoria Park Ave,
Unit # 1, Markham, ON, L3R 2Z8,
Canada

Dr. Wasi Z. Khan

President,

Care Canada Enterprise

<http://www.learning.carecanadaenterprise.com>

wasi.khan@carecanadaenterprise.com